



नेपाल सरकार
अर्थ मन्त्रालय

महालेखा नियन्त्रक कार्यालय

Financial Comptroller General Office



शाखा: मानवस्रोत विकास, लेखा सुदृढीकरण तथा योजना

पत्र संख्या: २०७९/८०

मिति: २०७९/०७/०६

चलानी नं.:

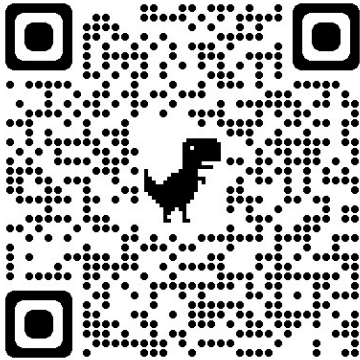
वैदेशिक अध्ययन/तालिम छात्रवृत्ति सम्बन्धी सूचना ।

प्रस्तुत विषयमा सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालयको प.स. २०७९/८०, च.न. १८९, मिति २०७९/०६/३० मा प्राप्त पत्रानुसार Japan International Cooperation Agency (JICA) को जापानी आर्थिक वर्ष २०२३ का लागि Long-Term Course अन्तर्गत "SDGs Global Leader" मा Master Degree र Doctor Degree (PhD) का लागि यस कार्यालय वा अन्तर्गतका कार्यालयमा कार्यरत आवश्यक योग्यता तथा अन्य प्रासंगिक व्यहोरा पुगेका इच्छुक कर्मचारीहरूले मिति २०७९/०७/१३ गते (October 30, 2022) भित्र यस महालेखा नियन्त्रक कार्यालयको मानवस्रोत विकास, लेखा सुदृढीकरण तथा योजना शाखाको Google Form मार्फत तयार गरिएको तल दिइएको Google Link वा QR Code Scan गरी आवश्यक विवरणहरू भर्नुहुन तथा निवेदन समेत Upload गर्नुहुन यो सूचना जारी गरिएको छ ।

यस छात्रवृत्तिको सम्बन्धमा विस्तृत जानकारीको लागि सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालयबाट प्राप्त भएको पत्रको Scanned Copy समेत यसैसाथ संलग्न गरिएको छ ।

Google Link

<https://forms.gle/W5pqVmo2fEKPoYM26>



डिल्ली अधिकारी

लेखा अधिकृत

" व्यावसायिक र सिर्जनशील प्रशासन : विकास, समृद्धि र सुशासन "

अनामनगर, काठमाडौं, फोन-०१ ४७७२९०, ४७७०७४९, ४७७०३२१ (ext-२९६), फ्याक्स. : ०१ ४७७२९१

Email : hrdsection@fcgo.gov.np Web : www.fcgo.gov.np



नेपाल सरकार

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

सिंहदरवार, काठमाडौं
जनशक्ति योजना तथा विकास शाखा

फोन { ४२००५०५
४२००२९९
४२००३०६

फ्याक्स नं.: ४२००३२२

मिति: २०७९/०६/२८

पत्र संख्या:-०५५१८०

चलानी नं.:- १८९



विषय:- वैदेशिक अध्ययन/तालिम तथा सामान्य प्रशासन मन्त्रालय, काठमाडौं

श्री सबै निकाय ।

तपसिल अनुसारको अध्ययन/तालिम कार्यक्रममा निजामती सेवा ऐन, २०४९ (संशोधन सहित) को दफा ४०ख को उपदफा (३) बमोजिम गठित समितिको मिति २०७९/०६/२६ मा बसेको ३५४ औं बैठकबाट तपसिल बमोजिम निर्णय भएको हुँदा उक्त कार्यक्रममा उपयुक्त कर्मचारी मनोनयन गरी मनोनित कर्मचारीको नाम, सम्पर्क नं. र ईमेल ठेगाना आवश्यक कार्यार्थको सम्बन्धमा परराष्ट्र मन्त्रालयको उत्तर पूर्व एसिया महाशाखामा पठाउनुहुन तथा मनोनयन गरिएको कर्मचारीको संकेत नं. समेत उल्लेख गरी सोको जानकारी यस मन्त्रालयमा समेत अनिवार्य रूपमा उपलब्ध गराउने व्यवस्था हुन आवश्यक कार्यार्थ पठाईएको व्यहोरा निर्णयानुसार अनुरोध छ ।

छात्रवृत्ति मनोनयनमा सम्बन्धित सेवा, समूह र श्रेणी भित्रका समावेशी महिला, आदिवासी/जनजाति, मधेसी, दलित, अपाङ्ग, पिछडिएको क्षेत्र तथा हालसम्म अवसर नपाएका र दुर्गममा सबैभन्दा बढी समय काम गरेका आधारमा कर्मचारीहरूलाई समेत प्राथमिकता दिई मनोनयन गर्नुहुन अनुरोध छ ।

तपसिल:

क्र. सं.	अध्ययन/तालिम/अध्ययन भ्रमणको विषय	सिट संख्या	कार्यक्रमको अवधि/फाराम बुझाउने अन्तिम मिति	कार्यक्रम हुने देश/ संस्था	आवश्यक योग्यता वा अन्य प्रासंगिक विषय	छात्रवृत्ति वितरण गर्न प्रस्तावित निकाय र निर्णयको व्यहोरा
1.	SDGs Global Leader Master Degree	2	From 2023 October-2026 October Deadline 1 November, 2022	JICA/JAPAN	<ul style="list-style-type: none">• Young or middle-career government officials, prospective academics, or personnel from private institutions who are expected to contribute policy formulation or its implementation for tackling SDGs in respective fields• 35 years of age /over 35 years may be accepted under specific circumstances• IELTS 6.5• must physically visit Japan for to carry out the study and research.	सबै निकायलाई खुला गर्ने ।



नेपाल सरकार

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

सिंहदरवार, काठमाडौं
जनशक्ति योजना तथा विकास शाखा

फोन { ४२००५०५
४२००२९९
४२००३०६

फ्याक्स नं.: ४२००३२२

मिति: २०७९/०६/२५

पत्र संख्या:- ०७९/८०

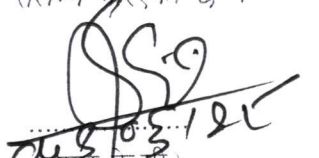
चलानी नं:- १८९

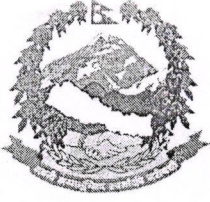
सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय नेपाल सरकार सिंहदरवार, काठमाडौं						
2.	SDGs Global Leader Doctoral Degree	2	From 2023 October-2025 October Deadline 1 November, 2022	JICA/JAPAN	<ul style="list-style-type: none">• Young or middle-career government officials, prospective academics, or personnel from private institutions who are expected to contribute policy formulation or its implementation for tackling SDGs in respective fields• 40 years of age /over 40 years of age may be accepted under specific circumstances• IELTS 6.5• must physically visit Japan for to carry out the study and research.	सबै निकायलाई खुला गर्ने ।

नोट:- परराष्ट्र मन्त्रालयको च.नं. २१०, मिति २०७९/०६/२५ को पत्रसाथ प्राप्त कागजात संलग्न गरिएको छ ।

बोधार्थ:

श्री सूचना प्रविधि शाखा: सं.मा तथा सा.प्र.म., वेबसाइटमा अपलोड गरिदिन हुन ।


(सामर क.सी.)
(शाखा अधिकृत)



नेपाल सरकार

परराष्ट्र मन्त्रालय

काठमाडौं, नेपाल

(उत्तर पूर्व एसिया महाशाखा)



प.सं.उपूए।JPN-०६/२०७९/८०

च.नं.२१०

मिति: २०७९।०६।२५

११ अक्टोबर २०२२

श्री संघीय मामिला तथा सामान्य प्रशासन मन्त्रालय,
सिंहदरवार, काठमाडौं।

विषय: मनोनयन सम्बन्धमा ।

उपरोक्त सम्बन्धमा Japan International Cooperation Agency (JICA) ले जापानी आर्थिक वर्ष २०२३ का लागि Long-term course अन्तर्गत "SDGs Global Leader" मा देहायका अनुसार Master Degree र Doctor Degree (PhD) का लागि जम्मा २ (दुई) जना उम्मेदवारहरू मनोनयन गरी त्यसको जानकारी नोभेम्बर ०१, २०२२ भित्र JICA Nepal कार्यालयमा प्राप्त हुने गरी पठाउन अनुरोध गरी लेखिएको Ref. No. JICA(NP)२२-५४८, मिति २७ सेप्टेम्बर २०२२ को पत्र तथा संलग्न कागजातहरू तहाँको जानकारी एवं आवश्यक कार्यार्थ यसैसाथ संलग्न गरी पठाइएको व्यहोरा निर्देशानुसार अनुरोध छ।

सि.नं.	पाठ्यक्रमको नाम	अवधि
१	Master Degree	अक्टोबर २०२३- अक्टोबर २०२५ (२ वर्ष)
२	Doctor Degree	अक्टोबर २०२३- अक्टोबर २०२६ (३ वर्ष)

(योजना बम्जन)

शाखा अधिकृत



Mr. Lok Bahadur THAPA
Joint Secretary
North East Asia Division (NEAD)
Ministry of Foreign Affairs
Government of Nepal
Singhdurbar, Kathmandu

प्रमुखको कार्यालय ३६३
३७३

27-28
A जम्मा दस्ता,
370

JICA Nepal Office
National Life Insurance Building
Lazimpat, Kathmandu, Nepal
Tel: 4425636, 4425637, 4425638
Fax: 4425658
Email: np_oso_rep@jica.go.jp
Url: www.jica.go.jp/nepal/english

Date: September / 27 / 2022
Ref No.: JICA (NP) 22- 548

Re: Nomination for Long-term Course on "SDGs Global Leader (JFY 2023)"

Dear Mr. THAPA,

We have the honor to bring this note to your kind information that Japan International Cooperation Agency (JICA) Nepal Office is offering **Master Degree OR Doctor Degree (PhD)** scholarship program as Long-term training in collaboration with the university in Japan on "SDGs Global Leader (JFY 2023)" as part of the Official Development Assistance of the Government of Japan.

Duration of course: Master Degree: October 2023 to October 2025 (two years)
Doctor Degree: October 2023 to October 2026 (three years)

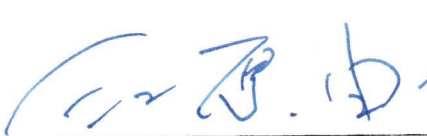

The objective of this program is to develop high level human resources who are capable of contributing to appropriate policy decisions and its implementation for tackling political and developmental issues in respective fields. Therefore, the organizations who set SDG standards of Nepal and those who have worked in the SDG making process are highly encouraged to apply for this course.

Since this is a collaboration program of JICA and the university, potential candidates must apply through necessary procedures and meet with deadlines required by both the JICA as well as the university. Necessary procedure as well as tentative schedule for the submission of application mentioned in the General Information (GI) attached herewith.

Therefore, we take further honor to request you to ascertain the government of Nepal would nominate two (2) suitable candidates for the above mentioned course in accordance with the criteria stipulated in attached GI. **JICA promotes gender equality in capacity development initiative and women candidates are encouraged for this program as well.**

We would highly appreciate, if you could kindly forward us one (1) copy of application form duly filled by the nominees not later than November 01, 2022.

Sincerely yours,

EHARA Yoshiki
Senior Representative
JICA Nepal Office

CC:

Mr. Ishwori Prasad ARYAL, Joint Secretary, IECCD, Ministry of Finance
Mr. Narayan Prasad ARYAL, Joint Secretary, Administrative Reform & HR Planning Div., MoFAGA
Dr. Kiran RUPAKHETEE, Joint Secretary, Social Development Division, Education & HR Section, NPC



JICA Knowledge Co-Creation Program for Long Term Participants (JICA Development Studies Program)

General Information on SDGs Global Leader JFY2023

**国別研修
「SDGs グローバルリーダー（2023年度）」**

This handout provides an overview of the “SDGs Global Leader” program/course, which is one of Japan International Cooperation Agency (JICA)’s Knowledge Co-Creation Program (Long-Term). The program will be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between respective governments.

Each country may have its own schedule and/or qualifications for the program. With regard to the additional information, please contact our JICA overseas office in charge of your country.

The objective of the Knowledge Co-Creation Program (Long-Term) is to offer opportunities to people from developing countries to study at higher educational institutions in Japan and to help them build their network of people. This is intended to assist in the human resource development plans of the governments of developing countries and Japan, and eventually to expand and strengthen bilateral ties between the developing countries and Japan.

0. Background

What is JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, which stated, “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.” JICA believes that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

What is JICA Development Studies Program (JICA-DSP)

JICA-DSP is being carried out by JICA as part of official development assistance (ODA) by the government of Japan. JICA-DSP is offered for international scholars accepted as the participants of JICA’s Human Resource Development Project who are enrolled in a degree program at a Japanese university.

<https://www.jica.go.jp/dsp-chair/english/dsp/overview/index.html>

1. Overview

Until now, JICA has provided training programs as a part of technical cooperation in various fields. In order to strengthen networks between the target countries in respective fields, JICA established a new long-term training program to foster young/middle-aged bureaucrats, academicians and leading human resources in various fields of target countries who are capable of influencing policy making processes in their countries or contributing to socioeconomic development in the near future.

The new program/course, “SDGs Global Leader,” was established in JFY 2019 under the framework of JICA Development Studies Program (JICA-DSP) for the purpose of promoting the cooperation of sustainable development in the world.

The program/course will offer participants with special curriculums on Japanese developmental experience and internships if necessary, in addition to obtaining a Master’s or PhD. degree.

2. Objectives

- (1) To develop high level human resources who are capable of contributing to appropriate policy decisions and its implementation for tackling political and developmental issues in respective fields.
- (2) To establish and maintain mid and long-term amicable relationships between target countries and Japan.

3. Course Outline

The course consists of the acceptance of scholars from 116 countries including 9 countries from Southeast Asia, 14 countries from Pacific region, 6 countries from South Asia, 6 countries from East and Central Asia, 29 countries from Latin America, 3 countries from Middle East and Europe, 49 countries from Africa.

Southeast Asia	Cambodia, Indonesia, Laos, Malaysia Myanmar, Philippine, Thailand, Timor-Leste and Vietnam
Pacific	Cook Islands, Federated States of Micronesia, Fiji, Kiribati, Marshall Islands, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu and Vanuatu
South Asia	Bangladesh, Bhutan, Maldives, Nepal, Pakistan, Sri Lanka
East and Central Asia	Mongolia, Tajikistan, Georgia, Azerbaijan, Armenia, Turkmenistan
Latin America and the Caribbean	Dominican Republic, El Salvador, Honduras, Mexico, Panama, Antigua and Barbuda, Commonwealth of Dominica, Grenada,

	Saint Christopher and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Republic of Trinidad and Tobago, Republic of Suriname, Republic of Guyana, Guatemala, Cuba, Belize, Costa Rica, Jamaica, Haiti, Argentine, Bolivia, Brazil, Chile, Colombia, Ecuador, Paraguay, Peru, Uruguay
Middle East and Europe	Iran, Serbia, North Macedonia, Ukraine, Moldova
Africa	49 Sub-Saharan African countries (Applicants from African countries should refer “General Information on SDGs Global Leader Program for Sub-Saharan African countries JFY2023”)

This handout provides information related to long-term courses including master’s degree courses, Ph.D. courses, and combined master’s and Ph.D. courses.¹

Candidate applicants may select the university, to which he/she wishes to apply, from the universities which have concluded an agreement on accepting JICA participants on the condition that the candidate passes the entrance examination of the selected university. Detailed information of these partner universities will be provided separately.

Proposed research topics should consist of subjects that contribute to government policies on sustainable development (Example: Administration/public policy, finance, public finance management, international politics/diplomacy, regional research, business, international trade/investment, disaster risk reduction, maritime issues etc.)

In addition to curriculums of the master’s and Ph.D. courses, activities such as short-term programs (e.g. Understanding the Japanese Development Experience²), and/or internship programs will be planned in order to enrichen the participants’ academic and personal experience of their courses of studies at the universities.

Accepted applicants are recommended to participate in internship programs at public or private entities during their stay in Japan. JICA will prepare the contents and schedule of the internship in close consultation with the participants and host organizations. In principle, no reward or compensation should be paid to the participants or host organizations.

4. Duration

In principle, 2 years for master’s course and 3 years for Ph.D. course (depending on the

¹ Bachelor’s degree course are also offered specially for Pacific countries.

² As part of JICA-DSP, this program is co-organized by GRIPS, IUJ and JICA for JICA Knowledge Co-Creation Program for Long Term Participants. The program offers participants with opportunities to gain a deep understanding of the Japanese development experience, and to draw lessons and gain insights that will support their development work at their home countries and internationally.

program offered by universities)³.

5. Number of Participants

Southeast Asia	43
Pacific	30
South Asia	5
Central and East Asia	7
Latin America and the Caribbean	30
Middle East and Europe	3
Sub-Saharan Africa	(Applicants from African countries should refer “General Information on SDGs Global Leader Program for Sub-Saharan African countries JFY2023”)

6. Language to be used in this Program

English

7. Eligibility

Candidate applicants must satisfy the following requirements:

- (1) **Current Duties:** young or middle-career government officials, prospective academics, or personnel from private institutions who are expected to contribute policy formulation or its implementation for tackling sustainable developmental issues in respective fields.
- (2) **Nationality:** citizen of the above countries eligible for Japan's ODA
- (3) **Age:**
for master's programs, thirty five (35) years of age or under in principle (As of April 1st, 2023). However, under certain circumstances deemed to be considered, applicants over the age of 35 may become accepted. Please contact our JICA office for more information.
for Ph.D. programs, forty (40) years of age or under in principle (As of April 1st, 2023). However, under certain circumstances deemed to be considered, applicants over the age of 40 may become accepted. Please contact our JICA office for more information.
- (4) **Educational Background:**
for master's programs, a Bachelor's Degree or Master's Degree holder
for Ph.D. programs, a Master's Degree holder
- (5) **Language:** adequate English skills both in written and oral communication to complete

³ The preparatory period as a research student or credited auditor prior to the regular student up to 6 months may be added.

master's and/or Ph.D. courses with skills equivalent or exceeding the following;

TOEFL iBT: 80

IELTS: 6.5

- (6) Physical Presence: must physically come to Japan to carry out research activities to complete this program.
- (7) Others: must not be receiving nor plan to receive other scholarship during the program.
- (8) Gender Equality and Women's Empowerment: Women are encouraged to apply to the program. JICA makes a commitment to promote gender equality and women's empowerment, providing equal opportunity to all applicants regardless of sexual orientation and gender identity.

8. Admissions

Candidates must be selected as JICA's official candidate through JICA's internal selection procedure and must pass the general entrance examination⁴ of the university they have applied to, including examinations to enter the applicants' desired master's degree or Ph.D. degree course.

9. Application Guidelines

Candidate applicants must apply through the procedures as described below, which are necessary requirements by both applicant's Government and the Government of Japan for the Official Development Assistance.

- (1) Procedures and Required Documents for Application:
Each applicant is required to submit the "Application Documents⁵" listed in (2) below to JICA overseas office in charge of the applicants' country.

- (2) Application Documents

- 1) SDGs Global Leadership Program for FY 2023 Application Form

- consists of:

- Personal Information
 - Educational Background
 - Present Organization and Nomination
 - Work Experience
 - Declaration
 - Declaration of desired universities placement (Annex 1)
 - Research Plan (Annex 2)
 - Career Plan (Annex 2)

⁴ The results of JICA's screening procedure and University's general entrance examination will not accept any inquiry.

⁵ Submitted documents will not be returned.

- Medical History (Annex 3)
- 2) Graduation certificate.
 - * Officially certified copies of the original
 - * Written in English or accompanied with official translation
 - 3) Academic transcript
 - * Must contain all the grades earned at the university attended by the applicant
 - * Officially certified copies of the original transcript
 - * Written in English or accompanied with official translation in English
 - 4) Photocopy of certificate of English Test⁶
 - 5) A copy of Passport or ID with photo (for checking nationality, name, sex, and date of birth).
 - 6) 2 ID photos (4cm × 3cm) pasted on application form (Original and copy)
 - 7) Health certificate (To be submitted later⁷)

(3) Procedures in General

Based on the above documents, candidate applicants are nominated and approved by their country's government, and later approved by JICA.⁸ After this procedure, screening will be conducted at the universities chosen by the applicant.

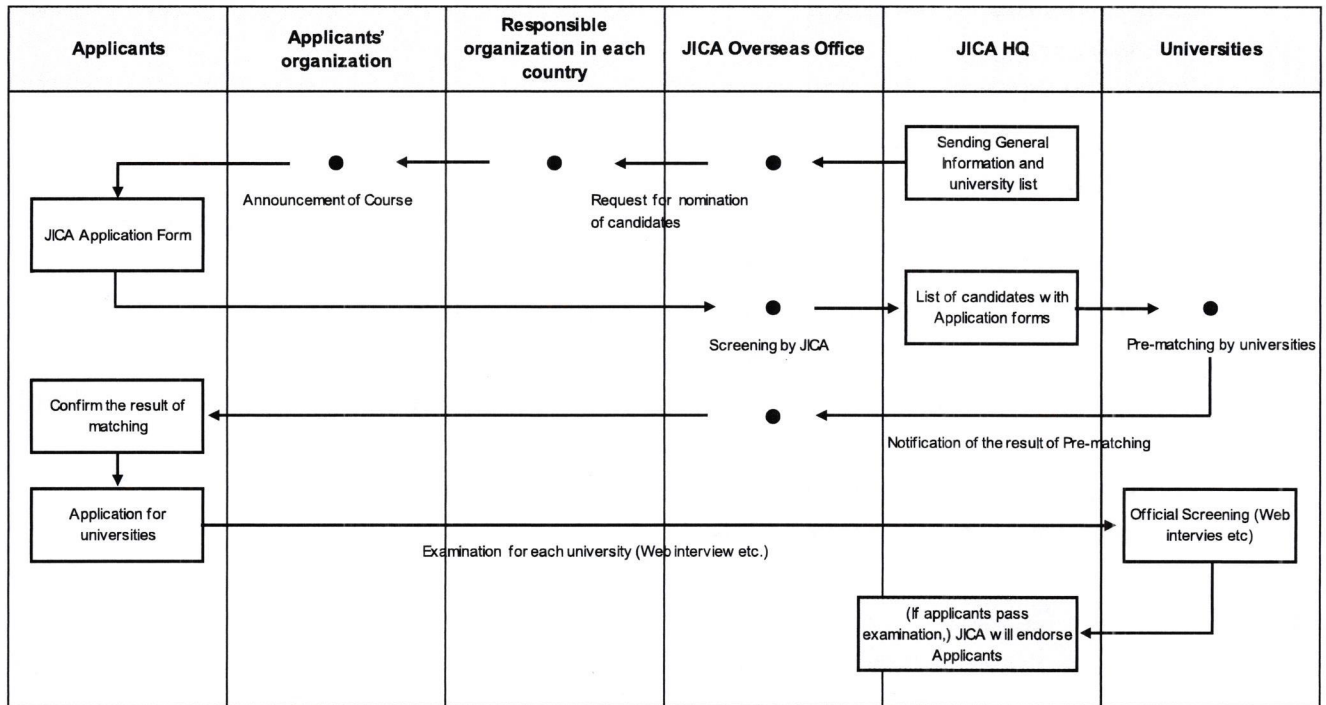
Please kindly note that universities may reject the applicant's application when the required documents, or the submitted research plan is not accepted by the universities.

Candidate applicants must follow each university's application procedure after the screening. If the applicants withdraw their applications after their official applications to the universities, applicants must inform their withdrawal to the university by letter.

⁶ Once a candidate applicant passes the first screening by JICA overseas office, they may request for reimbursement of his/her application fee for IELTS/TOEFL. Please contact the JICA overseas office in charge of your country.

⁷ If the candidate applicant passes the university entrance examination, a health certificate of JICA format will be required. Without the certificate, admission may become rejected.

⁸ The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.



(4) Points to Noted regarding Procedures

- 1) Universities which set early application deadline do not take pre-matching application processes. See the two types of application submission schedules below.
- 2) English test or other necessary fees for preparation of application documents can be reimbursed only within the same Japanese fiscal year (from 1st April to 31st March of the next year) when the general entrance examinations are taken. Details of the reimbursement vary by each area and should be consulted with the nearest JICA overseas office of each candidate.

10. Schedule

Universities <u>Without Pre-matching Application Process</u>		Universities <u>With Pre-matching Application Process</u>	
By the Beginning of September, 2022	Nomination of candidate applicants in respective organizations	By the Beginning of September, 2022	Nomination of candidate applicants in respective organizations
	Selection of candidate applicants by responsible organization in each country		Selection of candidate applicants by responsible organization in each country
By the Beginning of November 2022	"Application Documents" must be submitted to JICA overseas office in charge of the country of applicants.	By the Beginning of November 2022	"Application Documents" must be submitted to JICA overseas office in charge of the country of applicants.
November, 2022	Screening by JICA		Screening by JICA

[No Pre-matching Application Process conducted but apply for the general entrance examination directly to the university]		November - December, 2022	Pre-matching Application Process by university
		By the end of January, 2023	Notification of the results of Pre-matching Application Process from each university through JICA overseas office
November - January, 2022	Application to take University's general entrance examination by the applicant	February - June(approximately), 2023	Application to take University's general entrance examination by the applicant
	University's application procedure *General entrance examination schedule is followed by each university		University's application procedure *General entrance examination schedule is followed by each university
February - March, 2023	Arrival of results of general entrance examination from the university	June - July, 2023	Arrival of results of general entrance examination from the university
	Determination of JICA KCCP(Long-term) participants		Determination of JICA KCCP (Long-term) participants
June - August, 2023	Preparation for study in Japan if candidate applicant is determined as a KCCP (Long-term) participant	June - August, 2023	Preparation for study in Japan if candidate applicant is determined as a KCCP (Long-term) participant
August-October, 2023	Orientation by JICA overseas office before departure	August-October, 2023	Orientation by JICA overseas office before departure
	Arrival in Japan		Arrival in Japan
	Orientation by JICA Domestic Offices		Orientation by JICA Domestic Offices
	Beginning of Fall 2023 Term		Beginning of Fall 2023 Term

*Schedule for the application and examination depends on each university (some university courses start from April).

*Schedule and program contents might be adjusted appropriately due to unforeseen circumstances.

11. Expenses To Be Borne By JICA

Under the JICA Long-term Trainee Allowance standards, JICA will cover expenses and allowance to participants accepted to the program/course. See the table below for further details. Note that the payments (e.g. for tuition, research support expenses, school support expenses) will not be paid to the accepted participants themselves, but directly to the university or other relevant institutions.

Expense category	Payment amount	Payment frequency
Tuition (official examination fees, entrance fees, course fees)	Actual costs	According to the request from universities
Living Allowance	JPY 143,000–148,000 per month*	Every month via university
Airfare	Actual costs	Upon arrival in Japan and upon returning home
Outfit Allowance**	JPY106,000	Once (upon arrival in Japan)
Moving Allowance***	Up to JPY164,000-224,000	Once (during the training period)**
Research Support Expenses****	Actual costs (up to JPY360,000 per year)	
Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are NOT included).	In accordance with the provisions of the medical insurance	

*Varies according to living area in Japan, type of accommodation, etc.

**Once, after opening bank account in Japan. As it takes several weeks to have the bank account opened, it is strongly recommended to bring cash for personal expenses during the period.

***Depending on the accommodation facility. Consultation with the university is required.

****Research Support Expenses are allowed to be provided via the university and be disbursed with the consultation and approval of the applicant's supervisor.

12. Expenses Not To Be Borne By JICA

JICA will not bear costs other than the allowances described above. JICA is not responsible for the following expenses:

- (1) Passport fees (for re-issuance and extensions, etc.)
- (2) Visa fees of a transit country and transportation expenses to obtain Visa
- (3) Transportation expenses to obtain Japanese Visa
- (4) Domestic travel expenses at the applicant's home country
- (5) Departure tax
- (6) Airport tax/airport facility charges outside of Japan, including third countries
- (7) Customs duty
- (8) Excess baggage charges
- (9) Compensation for lost and/or damaged baggage
- (10) "No show charge" to the transit airport hotel (non-refundable)

- (11) Lost - ticket fee
- (12) Accommodation fee for day-use hotel in return flight
- (13) Transportation expenses other than official programs
- (14) Telephone bill or mini-bar tab at accommodation
- (15) Medical costs related to pre-existing illness, pregnancy, or dental treatment

Note: If participant/accepted applicant does not follow the regulation of JICA, the participant may have to bear such other cost of necessary expenses.

13. Conditions for Participation

The accepted applicants/participants of KCCP are required

- (1) to understand that participants must physically come to Japan to participate in this program at the date designated by JICA,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants on their own,
- (3) not to change course subjects or extend the course period,
- (4) to understand that inviting participant's family members is not recommended before their stay in Japan has passed more than 6 months,
- (5) to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period, or when the participant is not successful on the regular course examination,
- (6) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (7) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (8) not to engage in political activities, or any form of employment for profit,
- (9) to discontinue the program, should the participant violate Japanese laws or JICA's regulations, or commit illegal or immoral conduct, or become critically ill or seriously injured and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of "11. Expenses To be borne by JICA,"
- (10) to return the total amount or a part of the expenditure for KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (11) not to drive a car or motorbike, regardless of an international driving license possessed,
- (12) to observe the rules and regulations at the place of the participants' accommodation,
- (13) to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (14) to accept that the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter

of Japan,

- (15)** to submit a Health Certificate in JICA format at the participant's expense. The certificate must be the results of health check-up at the time the participant applied to the entrance examinations (within 6 months before arrival in Japan),
- (16)** to accept to submit a second Health Certificate in JICA format if the participant will not be able to arrive within 6 months from the date of his/her first medical examination. The cost of the Health Certificate will be borne by JICA only if the delay is not due to the participant's personal reasons,
- (17)** to be in good health to participate in the program. In order to reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest when declaring "Medical History" prepared in "Application Form Annex,"
- (18)** not to be receiving nor plan to receive another scholarship during the program,
- (19)** to understand not to make other applications for different JICA training courses at the same time, and
- (20)** to understand that the maximum duration of "Overseas research" and "Temporary Leave (leaving Japan for private purpose)" is 60 days, in principle.



CORRESPONDENCE

For enquiries and further information, please contact your nearest JICA office.